

**Cottingham Church of England Primary School**

Headteacher: Mr Ashley Scott

Berryfield Road  
Cottingham  
Market Harborough  
Leicestershire  
LE16 8XB

01536 771391  
www.cottinghamprimary.co.uk

office@cottingham.pdet.org.uk  
@CottinghamCofE  
@CottinghamCofE  
Cottingham CofE Primary School  
@CottinghamCofE

9<sup>th</sup> January 2024

Dear Parent/Carer

Happy New Year to you. I hope you have had a lovely Christmas and that your child(ren) is / are well rested and ready for all the learning opportunities provided for them during this new term.

I am writing to let you know that I have been asked by the Trust (PDET) to support another school where the headteacher is presently absent. This is recognition of the strength of distributed leadership at Cottingham; the Trust feels we have capacity to support another school that is experiencing a challenging time. At this present time, it is not known how long such support will be needed.

I would like to reassure you that I am not leaving Cottingham and that I will still have oversight as the Headteacher of the school. I will be on site at Cottingham on Fridays and when else the need arises. Mrs Delo and Mrs Wason will be taking on some additional responsibilities to ensure the effective day to day running of the school continues and my thanks go to them, as always, for their commitment to the school.

I would also like to take this opportunity to thank all the staff team at Cottingham CofE. We are extremely fortunate to have such a committed staff team that go 'above and beyond' to ensure that our children experience the best possible education.

My thanks also go to you, the parents, for your continued support and for working in partnership with the school for the benefit of all the children at Cottingham. We have an amazing school community.

Best wishes,

Mr Ashley Scott

CARE

BUILD

FOLLOW

THINK

