

Cottingham Church of England Primary School

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Dear Parents & Carers,

Remote Learning

You will soon receive, if not done so already, further information regarding home learning. Each teacher has put together a weekly planner that will provide your child with various learning activities. During each day, there will be a minimum of one 'live' teaching session that will be carried out via Zoom. This session will need to be accessed at the time scheduled. Staff have planned these sessions at different times so that IT/devices are available at home for siblings to use. Other remote learning sessions within the planners can be organised to suit you and your child/ren. Teaching staff will be in touch to explain what work will be required to be sent in etc.

It is expected that your child, with support from yourselves, will access the 'live' teaching session and also complete other work that has been matched to current learning where possible. The children attending school will also be expected and supported to access the learning by our support staff.

You will have already received, some time ago, our remote learning policy that we asked you to discuss with your child. Please do read and discuss the potential hazards and being safe online. This document and others relating to online safety are available at www.cottinghamprimary.co.uk. Children are expected to use their home learning resources and we will endeavour to supply exercise books by the end of the week. We envisage that these will be available for collection from the school. Please also ensure regular reading, spellings, My Maths and active exercise takes place.

In order for your child to participate successfully with any 'live' teaching, please ensure the following:

- Be present in the room/close by with the child for the duration of the lesson.
- Identify a suitable location for your child to use for the 'live' session / pastoral call, for example a living room or dining area. **Bedrooms may not be used.**
- Ensure that, as far as possible, distractions are removed and there is quiet.
- Make every effort to support lessons delivered / pastoral calls made in this way by ensuring your child is suitably dressed, prepared and ready to learn / engage.
- Familiarise yourselves with the expectations of pupils set down in this guidance and ensure your child adheres to them.
- Ensure that the school privacy of your other family members is maintained during video sessions.

Lessons delivered online are still lessons and children are expected to present themselves, and behave, appropriately. High standards of behaviour are expected for online learning sessions, just as they are in the classroom. These sessions must not be recorded at home or shared, nor commented on in public forums, about individual teachers or content.

You should read and familiarise yourselves with the guidance from National Online Safety which you can find at <https://nationalonlinesafety.com/guides/zoom>. These calls/'live' sessions should not be used as a means for communication between yourself and the teachers – these are lessons for the children. Adult communication should be via telephone or email in the usual way.

Teachers will take a register of those children taking part in 'live' sessions and whom are completing other pieces of work. If your child is not accessing the learning planners, you will receive a phone call at some point during which time we can offer you further support. If your child is unable to attend a session due to illness, please contact the school

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office as you would under 'normal' circumstances. If you have any further concerns or problems in regards to your child participating in 'live learning', please contact the school as soon as possible. This is a new style of learning for us all. I am sure that the Cottingham CofE community spirit will again shine and we will support one another.

Please do share feedback regarding the remote learning with me via head@cottinghamprimary.co.uk. It would be ideal to know how things are working and if we need to make any adjustments. Please be mindful of the work/life balance of staff and email during school hours if required.

The staff have worked carefully and diligently to put the learning plans in place. As parents ourselves, we have been thoughtful of what is being sent home and asked of you. Class teachers will be responsible for sending planners and associated resources via Parentmail. If you have not received these by tomorrow morning please contact me.

As well as class 'live' teaching, some children will receive invitations to small group or individual learning sessions. Again, it is expected that children are able to receive this learning with your support. You will receive further information regarding further sessions.

The staff and I have no doubt that we will experience teething problems. Please do not try and be 'Hero Home Teacher.' Be mindful of your own well-being and sanity during this lock down. Please, please email me with any concerns and we can put things right where possible.

Good luck.

Yours sincerely,

Ashley Scott (Headteacher)